

Delivery Quick Reference Guide 4/15/22

There are 2 types of Deliveries: Beds Only or Furniture (with or without beds). Standard delivery for either type is contactless(curbside)*

Beds Only:

1. Fill out "Eddie's Bed Deliveries Form". **Do not** write a gift certificate (Voucher).
2. Email form to beds@svdpmilw.org or call office @ 414-462-7837 and speak to Beth (ext. 101) or Michelle(ext. 108). Beth or Michelle will submit the form for any Vincentian unable to email.
3. Store personnel will call recipient and set up a delivery date. There is no need for the recipient to come to the store.

The conference will be charged the reduced delivery rate of \$40 for up to 2 beds. Each additional bed is \$5.*

Furniture Deliveries:

1. If the conference chooses to pay for delivery, they can write delivery on the gift certificate. Otherwise, the recipient will need to pay Eddie directly before delivery is completed.
2. When the gift certificate recipient comes to store, they call Eddie or ask store personnel to call Eddie to confirm delivery.
3. The rate for furniture deliveries is \$80 for up to 4 items. Each additional item is \$5.*

If the conference is paying for the delivery, the delivery charge will appear on their monthly invoice.

***Effective 4/15/22 Eddie will now offer an option for inside delivery. The additional fee for inside delivery will be \$20. Eddie will go up to the 2nd floor unless an elevator is present. If the conference chooses to pay for inside delivery, the Vincentian should write "inside delivery" on the gift certificate or the bed delivery email.**

Delivery Contact: Eddie Moore

Junk Masters LLC

414-588-6565

Store Contact: Donna Wallace

General Manager

drachac@svdpmilw.org

414-377-9077

414-672-2040