



HOW TO ISSUE A GIFT CERTIFICATE

FOR THE ST. VINCENT DE PAUL MILWAUKEE STORES

Rev. 02-2024

A Vincentian Guide to using the SVDP Stores to help neighbors in need

The St. Vincent de Paul stores in Milwaukee are a major resource to Vincentians in providing clothing and furniture to people in need. The stores employ people from our community who work hard to process and recycle used items in order to provide reasonably priced, quality merchandise to budget conscious shoppers. Conferences are encouraged to use the St. Vincent de Paul Stores and are asked to adhere to policies and procedures governing their gift certificates.

CONFERENCE GIFT CERTIFICATE POLICIES & PROCEDURES

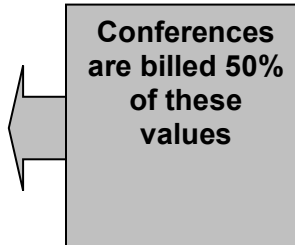
1. Visit and/or call Neighbor in Need and determine what items they will get from the SVDP store.
2. Complete Cares Form, which should include:
 - Date
 - Conference Name
 - Vincentian Names(s)
 - Vincentian Phone Number(s)
 - Neighbor's Name
 - Neighbor's Address
 - Neighbor's Phone Number
 - Neighbor's Birthdate
 - Assistance Items, including maximum dollar amount allotted
 - Submit Form to cares@svdpmilw.org
3. **For BEDS: See →SPECIAL NOTE ON BEDS (below).**
4. Give the neighbor the instruction card and explain process. They need to bring a picture ID to the store and check in at the customer service desk.
5. **Conferences are billed monthly for 50% of the retail price of all new and used goods excluding, mattresses, and platform foundations, which are billed at cost.**

RECIPIENT REGULATIONS

1. Certificate expires **30 days** from date of issue.
2. Certificates are filled **based upon availability. No substitutions are allowed.**
3. Please call the store to check on the availability of items before going to pick them up.
Lincoln Avenue Store – (414) 672-2040
Greenfield Store- (414) 377-9077
Bradley Store – (414) 363-8099
4. **No refunds**, cash or otherwise, will be given for any remaining balances after 30 days.
5. Gift certificates can be filled during the following hours:
Lincoln Store: Monday – Friday 10am – 6pm, Saturday 10am – 5pm
Greenfield Store: Monday – Saturday 10am - 6pm, Sunday 11am – 5pm
Bradley Store: Monday-Friday 10am - 6pm, Saturday 10am – 5pm
6. As recipient of the merchandise, you are responsible for its transportation from the St. Vincent de Paul Thrift Store. Merchandise must be taken immediately after the purchase is made. **Come prepared to take the items with you.**
7. SVDP assumes no liability for persons or companies with whom the recipient contracts for transportation of the items.
8. **Come with identification; it is required to redeem merchandise.**
9. Store personnel will assist in loading merchandise into customer’s cars. However, we are unable to assist in loading on top of vehicles or any other circumstance which could cause physical injury or property damage.

BEDDING/WINDOW COVERINGS

Bed Spreads	\$ 10 - 25
Blankets	\$ 8 - 15
Drapes	\$ 7 - 15

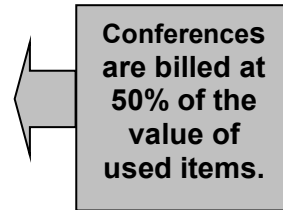


SAMPLE FURNITURE PRICE LIST

GIFT CERTIFICATE

Bookshelves	\$ 45
Coffee table	\$ 35
Desk	\$ 30
Dining room chair	\$ 15
Dining room table	\$ 85
Dresser	\$ 75

End table	\$ 25
Fan – Floor	\$ 20
Fan – table	\$ 11
Floor lamp	\$ 20
Kitchen chair	\$ 15
Kitchen table	\$ 85
Night stand	\$ 25
Recliner	\$ 55
Rocking chair	\$ 35
Room size rug (9x12)	\$ 35
Sofa	\$ 125
Loveseat	\$ 85
Table lamp	\$ 15
TV stands	\$ 40
Upholstered chair	\$ 45
Vacuum cleaner	\$ 25
Walkers w/wheels	\$ 17



Conferences are billed at 50% of the value of used items.

NEW ITEMS	CONFERENCE PRICE
<u>BED PRICES</u>	
Twin Platform Frame	\$ 42
Twin Mattress	\$ 83
Twin bed complete	\$ 125
Full Platform Frame	\$ 60
Full mattress	\$ 114
Full bed complete	\$ 174

TAKE NOTE

- The furniture prices above are for average quality merchandise. Some items donated to the Society are of superior quality and may exceed the above prices substantially.
- Make sure that at least the first name and last initial of the two visitors are on the certificate.
- If the conference does not indicate a maximum value, the store will assume the average values (as listed above) as what the conference will allow.

→SPECIAL NOTE ON BEDS

- **IT IS NOT NECESSARY TO WRITE THE COST ON THE GIFT CERTIFICATE FOR BEDS.** Of course, the customer may upgrade at their own expense, the same as with all other voucher purchases.
- **IT IS ALSO IMPORTANT THAT CONFERENCES CALL OR HAVE THE INDIVIDUALS THEY HELP CALL THE STORE AT Lincoln (414) 672-2040 or Greenfield (414) 377-9077 or Bradley (414) 363-8099 TO CHECK THE AVAILABILITY OF MERCHANDISE BEFORE GOING TO THE STORE TO PICK UP THE ITEMS.**

NOTE ON USED APPLIANCES

The St. Vincent de Paul stores no longer carry major appliances. As a convenience, the following Milwaukee appliance stores have all been utilized by Vincentians over the years. Please call them directly to verify availability and prices of appliances for your families. It is important to note each conference needs to call these used appliance stores in order to make billing arrangements and establish an account before issuing gift certificates.

As New Appliances
5825 W. National Ave.
(414) 476-6922

Washing Machine Man
6555 N. Teutonia Ave.
(414) 247-1731