

Service Report		Name		From ____/____/____ To ____/____/____	
"IN KIND" GOODS AND SERVICES			Service Report Definitions		
Goods	\$ Value	# Helped		In Items A through H include the estimated dollar value of the goods and/or services provided and the number of persons helped. These items may be provided as part of a home visit or during other visits or client contacts.	
A. Food					
B. Furniture					
C. Clothing					
D. Other					
Services					
E. Legal					
F. Medical					
G. Dental					
H. Other					
VISITS AND SERVICES TO PEOPLE			Service Report Definitions		
Person-to-person visits	#	# Helped			
I. Home Visits			Home Visits	Visit to a person's home. If your team visits a family of four, count 1 visit and 4 people helped.	
J. Prison Visits			Prison Visits	Number of visits and total number prisoners visited during the report time period.	
K. Hospital Visits			Hospital Visits	A patient is visited at a hospital. (Two members visiting the same patient counts as one visit.)	
L. Aged/Daycare Visits			Aged/Daycare Visits	Occurs each time a visit is made to a nursing home, rest home, convalescent hospital or facility for the aged, e.g. retirement home, assisted living facility.	
M. Other In-Person Visits			Other In-Person Visits	Any other personal visits to any other location. This includes client contacts, other than home visits as well as all interviews with the individual being served or their family outside the home.	
Total Hours of Service			Total hours of service	All member hours spent in ANY activity relative to the Society. This includes all hours helping people, attending meetings, travel time, workshops, SVDP spiritual gatherings, etc	
Total Miles Driven			Miles driven	Estimated unreimbursed miles driven in ANY activity relative to the Society. This includes all miles driven assisting people, to and from meetings, workshops, SVDP spiritual gatherings, etc.	
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