Council of Milwaukee

INTERNAL AUDIT REPORT

Conference Name:_____

Year ending September 30, 2026

Article IX of the Rule of the Society of St. Vincent de Paul states that Conference Funds should be audited at least once a year by two members delegated by the Conference to assist conference members in this task, the following form must be submitted with the conference annual report.

1. September 30th bank reconciliation ending balance agrees with Ending Balance reported on treasurer's report. ☐ Yes ☐ No
2. Total receipts shown on treasurers report reconciles to total deposits recorded on bank statements during the year. ☐ Yes ☐ No
3. Disbursements reported have been verified by reviewing supporting invoices/receipts for the entire year. ☐ Yes ☐ No
4. All of the conference's financial assets are shown on the report. ☐ Yes ☐ No

Signed: ..... and .....

CONFERENCE AUDIT COMMITTEE – MUST NOT BE TREASURER OF CONFERENCE!

Date: _____

Beginning Term Date of Current President

First Term ☐ Second Term ☐

Form Revised 09/22/2026